

Lesson 25: Around the Office

- 1) BUSY
 - a) I called my boyfriend but his phone was busy.
Hint: 'B' moves quickly on the back of the non-dominant hand.
- 2) EARN/COLLECT
 - a) How much do you earn a year?
Hint: Gather what you need on your NDH palm.
- 3) INCOME, SALARY
 - a) Ira's monthly income is \$3,000.
Hint: MONEY + EARN.
- 4) ANALYZE
 - a) The president will analyze the information.
Hint: Think of breaking something apart with bent 'V' hands.
- 5) RESEARCH, INSPECT
 - a) When is our research paper due?
Hint: 'I' DH from nose to brushing NDH palm.
- 6) APPLY
 - a) I applied for a job.
Hint: VOLUNTEER + fill out an application form.
- 7) ACCOUNT
 - a) What is your checking account number?
Hint: A-C-C-O-U-N-T.
- 8) APPOINTMENT
 - a) I have an appointment at 6:30 am tomorrow.
Hint: Circle 'A' down to NDH like grabbing a time.
- 9) RESERVE
 - a) Please reserve me a seat at the ITP party.
Hint: Grab seats with both hands.
- 10) DREAM
 - a) Marcus daydreams during long staff meeting.
Hint: Bend 'I' finger and pull back from temple.
- 11) VISUALIZE
 - a) Before I race I visualize winning.
Hint: Think bubble.

12) THEORY

- a) His theory of relativity made him famous.

Hint: OPINION with 'T'.

13) OWE, DUE

- a) My library book is due.

- b) I owe Ashley twenty-five dollars.

Hint: Touch NDH palm with DH '1' finger showing where to put the money.

14) TAX

- a) The IRS is responsible for collecting income taxes.

Hint: T-A-X.

15) OVERHEAR, EAVESDROP

- a) I overheard the girls talking about me.

Hint: '3' hand scrunches near ear.

16) EYE-DROP

- a) Michael eye-dropped on a Deaf couple's conversation at McDonald's.

Hint: Like OVERHEAR but at your eyes.

17) OF COURSE, NATION, NATURALLY

- a) Of course I love you!

Hint: 'N' swoops around onto top of non-dominant hand.

18) FORMAL, OFFICIAL, FANCY

- a) Was that a formal meeting or just a casual conversation?

Hint: POLITE with a larger upward circling movement.

19) MISUNDERSTAND

- a) It is easy to misunderstand when you are angry.

Hint: Two 'V' hands oppose near head and twist.

20) CHANGE MIND

- a) Did the doctor change his mind on the surgery?

Hint: 'V' touches at forehead and flips once.

21) OVERSLEEP

- a) This morning I overslept, missed my meeting, and got fired.

Hint: SLEEP + sun coming up with 'F'.

22) SUCCESS

- a) You will succeed in sign language.

Hint: '1' hands start palm in and turn out.

23) ANNOUNCE

- a) I can't understand the announcements on the airport speakers.

Hint: TELL + swoop out to tell many people.

24) PERCENT

- a) The U.S. GDP contracted by three percent over the last year.

Hint: Flat 'O' makes seven shape.

25) SOCIAL SECURITY

- a) A spouse can claim fifty percent of their husband or wife's social security benefit.

Hint: S-S.

26) ASSISTANT, AIDE

- a) My assistant is from New Mexico.

- b) Do you want an aide in your class?

Hint: Two '10' hands like SUPPORT + agent.

27) SPILL

- a) Kids often spill their drinks at restaurants.

Hint: Show liquid spreading out.

28) ACCORDING TO

- a) According to Consumer Reports, Hondas are reliable vehicles.

Hint: FOLLOW.

29) SKYROCKET, INCREASE

- a) During the 90's, profits soared!

Hint: Slide 'B' hand up NDH palm.

30) DECLINE

- a) Sales have declined in light of the recession.

Hint: Slide 'B' hand down NDH palm.

31) BOSS

- a) My boss will retire when he is fifty-eight years old.

Hint: Scrunched '5' hand on shoulder.

32) LAY-OFF

- a) General Motors will lay off 289 employees.

Hint: EXCUSE.

33) WORKSHOP

- a) MOOD has a spring and a fall workshop.

Hint: 'W' to 'S' like TEAM.

34) BROKE (\$)

- a) The organization had to fold because it went broke.

Hint: Hit neck with closed '5'.

35) POOR, POVERTY

- a) Louisiana is the poorest state in America.

Hint: Pull DH off NDH elbow.

36) RICH

- a) Do you want to be rich?

Hint: 'S' to '5' hand off NDH palm.

37) VACATION, HOLIDAY

- a) I love to go shopping on my vacation.

Hint: '5' hands with thumbs on chest repeatedly.

38) DAY-OFF

- a) Do you sleep in on your day off?

Hint: VACATION once.

39) RETIRE

- a) People choose to retire at 62 as this is when they can start collecting social security.

Hint: DAY-OFF with 'R's'.

40) DEPOSIT, DOWN PAYMENT

- a) You need to deposit the money in the bank.

- b) Joey made a down payment on his home.

Hint: Put money down on table with thumbs.

41) TRANSFER

- a) I transferred from CMU to MSU.

- b) Bill transferred from an outdoor job to a sit-down desk job.

Hint: Bent 'V' hand moves from first location to second.

42) GLASSES

- a) Please wear your glasses when you are reading.

Hint: Pull '20' hand from eye repeatedly.

43) TRANSFER

- a) I transferred from CMU to MSU.

- b) Bill transferred from an outdoor job to a sit-down desk job.

Hint: Bent 'V' hand moves from first location to second.

44) PAY

- a) How much did you have to pay for your new car?

Hint: 'I' DH slides out off palm of NDH.

45) SPEND

- a) Tony had to spend \$125.00 on books for the class.

Hint: Flat 'O' pushes money out of hand.

46) OBEY

- a) If your mom tells you to do something, you should obey her.

Hint: Inform.

47) CONFLICT

- a) There is a time conflict between my interpreting assignments.
- b) Our political views conflict.

Hint: Cross opinions with two 'I' hands.

48) GOOD-ENOUGH

- a) The first cake she made tasted good enough.

Hint: GOOD + ENOUGH.

49) WASTE

- a) There are people starving around the world, so please don't waste your food.
- b) Don't waste my time by making me wait for you.

Hint: Flat 'O' opening into '5' thrown off NDH palm.

50) BOARD MEMBER

- a) It is an honor to be offered a position as a board member.

Hint: B to D like COMMITTEE + MEMBER.

51) BOARD OF TRUSTEES

- a) Some of the board of trustee members can be very demanding.

Hint: B to T like COMMITTEE.

52) TAKE TURN

- a) The staff will take turns discussing their current projects at the staff meeting.

Hint: 'L' hand alternates between those taking turns.

50) FAMOUS

- a) Someday I will become famous.

Hint: 'I's' palms in move out from mouth and make an 'M' in the air.

51) FINALLY

- a) I was finally able to get the truth out of my friend.

Hint: 'I's' palms start in and flick out.